



**GOVERNMENT OF INDIA**  
**OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL EXCISE**  
**KOLKATA - I COMMISSIONERATE**  
**CENTRAL EXCISE BUILDING**  
**180 SHANTIPALLY, RAJDANGA MAIN ROAD: KOLKATA-700107**

**TRADE NOTICE**

**NO. 03/GL/02/CE/Kol-1/2016**

**DATED : 02/06/2016**

All Gems & Jewellery Trade & Industries, Field Formations, Department Officers and all others concerned is hereby informed that a "HELP DESK" is set up to facilitate Central Excise Registration process for units engaged in manufacturing of jewellery and articles of jewellery under the jurisdiction of this Commissionerate.

2. The HELP DESK for jewellery units is made functional from 02.06.2016 for providing prompt responses to the jewellery units in the matter of Central Excise Registration and Central Excise procedures.

3. Shri J.B.Dutta and Smt. Sampa Saha Mukherjee, both Superintendent of Central Excise of this Commissionerate are hereby entrusted for the purpose and to provide support to the trade following the Central Excise Act and Rules made thereunder.

(i) The HELP DESK has been set up in the Office of the Principal Commissioner of Central Excise, Kolkata - I Commissionerate, Kendriya Utpad Shulk Bhawan, Room No.127A( 1<sup>st</sup> Floor) 180, Shantipally, Rajdanga Main Road: Kolkata-700107 and will function during office hours on all working days.(Phone No.-033-2441 6818)

*Roch Sharma*  
02/06/2016  
( R.K.SHARMA )  
Commissioner  
Central Excise  
**Kolkata-I Commissionerate**